

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
7500 Security Boulevard  
Baltimore, Maryland 21244-1850



## **MEDICARE PLAN PAYMENT GROUP**

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**DATE:** June 29, 2018

**TO:** Medicare Advantage Organizations, Cost Plans, and Prescription Drug Plan Sponsors

**FROM:** Jennifer Harlow  
Deputy Director, Medicare Plan Payment Group

**SUBJECT:** Release of Medical Loss Ratio (MLR) Reporting Tool for Contract Year 2017

Each Medicare Advantage Organization, Cost Plan, and Part D Plan Sponsor is required to submit an MLR report to CMS for each contract year pursuant to the regulations at 42 CFR §§ 422.2460 and 423.2460. This memorandum announces the release of the MLR reporting tool and instructions for Contract Year (CY) 2017.

The MLR reporting tool and instructions for CY 2017 may be obtained in the Health Plan Management System (HPMS) at: HPMS Home > Plan Bids > Medical Loss Ratio > CY2017.

The expected timeline for CY 2017 MLR submission is as follows. Another memorandum will be released later this year to serve as a reminder and to confirm the CY 2017 MLR timeline.

- The upload functionality for completed CY 2017 MLR reports will be available in HPMS beginning Friday, November 9, 2018.
- CY 2017 MLR reports must be submitted in HPMS by 11:59 PM Pacific Standard Time (PST) on Friday, **December 7, 2018**.
- The attestation functionality for CY 2017 MLR reports will be available in HPMS beginning Monday, December 10, 2018.
- CY 2017 MLR attestations must be submitted in HPMS by 11:59 PM Pacific Standard Time (PST) on Wednesday, **December 19, 2018**.

Additional guidance regarding the MLR reporting requirements may be found at:  
<https://www.cms.gov/Medicare/Medicare-Advantage/Plan-Payment/MedicalLossRatio.html>.

Questions related to the guidance in this memorandum may be sent to [MLRreport@cms.hhs.gov](mailto:MLRreport@cms.hhs.gov).  
Technical questions may be addressed to the HPMS Help Desk at [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov).

MLR guidance for Medicare-Medicaid Plans (MMPs) will be released separately; questions related to MMPs may be sent to [MMCOcapsmodel@cms.hhs.gov](mailto:MMCOcapsmodel@cms.hhs.gov).