



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of Consumer Information and
Insurance Oversight

200 Independence Avenue SW
Washington, DC 20201

DATE: September 8, 2010

TO: Issuers of Health Insurance

FROM: Teresa DeCaro
Acting Deputy Director of Office of Consumer Support

SUBJECT: Sept. 10th HIOS Data Submission Requirements

This memo is a reminder that Friday September 10, 2010 is the final day for submission of application, denial and up-rating information on product level data for issuers of major medical insurance. Products which have not had this information entered will not be included on the October 1 release of the web portal.

Also as a reminder, issuers must mark new October products as “open” in HIOS before Friday, September 10th. This is done by changing the Opt-Out of Phase 2 field to “No” for the applicable products in the HIOS issuer data collection spreadsheet.

Please note that the deadline to resubmit your Excel templates into HIOS is midnight EST on Friday, September 10th. The Department of Health and Human Services, expects all issuers to resubmit their templates by the deadline, completing the three new data elements that are required in the new template.

For technical assistance regarding HIOS, please contact the HIOS Help Desk at either 1-877-343-6507 or insuranceoversight@hhs.gov.

If you have any questions about the regulation or data collection requirements, you may contact Beth Liu at beth.liu@hhs.gov.